



275 2nd Street Pike Southampton, PA 18966
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SUBJECT: Civil Rights Compliance
TO: Employees
FROM: Nancy Thompson, Director

In accordance with applicable Federal and Pennsylvania civil rights laws and regulatory requirements, you as an employee engaged in the provision of services may not directly or indirectly:

Refuse, withhold, or deny services of this agency to any present or prospective client or employee because of their race, color, religious creed, disability, ancestry, national origin, age, or sex.

Furthermore, as an employee of this facility, you have the right:

To file a complaint of discrimination if you feel you have been discriminated against on the basis of their race, color, religious creed, disability, ancestry, national origin, age, or sex:

Complaints of discrimination may be filed with any of the following:

Commonwealth of Pennsylvania
Department of Human Services Bureau of
Equitable Opportunity
Room 225, Health & Welfare Building
P.O. Box 2675
Harrisburg, PA 17105

PA Human Relations Commission
Philadelphia Regional Office
110 N. 8th Street
Suite 501
Philadelphia, PA 19107

U.S. Department of Health and Human Services
Office for Civil Rights
Suite 372, Public Ledger Building
150 South Independence Mall
West Philadelphia, PA 19106-9111

Employee Signature: _____ Date: _____

Administrator Signature: _____ Date: _____