# SUPERVISION TRAINING & CHECKLIST

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| 1. Count Children□ | - Anytime you transition from one area to another. It sounds simple, but it's the difference between a child left in a hot car, restroom, playground, etc.<br><br>-Count before you leave area □, when you arrive at destination □, before you leave destination □, and again when you return □.<br><br>-Children are QUICK and like to HIDE! |
| 2. Communicate & Double Check Count □ | - Check with your co-worker or another adult.<br>-Get in the habit of always counting |
| 3. Positioning □ | - Where you position yourself can make all the difference. Choose a place where you can:<br>— **See all your children** □<br>— **Hear all your children** □<br>— **Direct your children** □<br>— **Access your children** □ |
| 4. Room Awareness □ | - Adults should SPREAD out to cover the whole group.<br>- Consider blind spots. Are there any risks?<br>— Room Awareness. Any nooks out of sight that need extra attention? □<br>— If you have a bathroom in classroom, check before transitioning that no one is hiding. □<br>- Consider that some children may need extra help. Special Needs or children transitioning from one room to the next.<br>- Are there unique times you may need additional staff? |
| 5. Team Talk □ | - Whenever you have 1+ teacher in a room, you need to be a team.<br>— Communicate during transition<br>Communicate to Double Check Count |
| 6. LISTEN, LISTEN, LISTEN □ | - Specific sounds or the ABENSE OF THEM (!) may be reason for concern. |
| 7. Anticipate Behaviors □ | - Recognize who is likely to wander<br>- Be informed about home issues & health so you know if you need to pay extra attention |
| 8. Engage & Redirect □ | - Based on your knowledge of each child's development and needs, wait until the child is unable to solve problem on their own before you get involved. |

# SUPERVISION TRAINING & CHECKLIST CONT'D

**Training Videos to view via YouTube:**

On counting: https://www.youtube.com/watch?v=_3Yhc9JT88s&list=PLFXB2YOCY2dK-ZOLuyLG_MUpjt1U1M0hc#action=share

On positioning: https://www.youtube.com/watch?v=Z8ewYm_DuEM&index=1&list=PLFXB2YOCY2dK-ZOLuyLG_MUpjt1U1M0hc